

VOLLEYBALL – TOURNAMENT REGULATIONS
NORTHEAST DISTRICT ATHLETIC BOARD (NEDAB) / OHSAA
www.nedab.org

I. MANAGEMENT PERSONNEL - RESPONSIBILITIES

A. SECRETARY OF THE NORTHEAST BOARD:

Larry Acker, Secretary
North Central Schools
350 S. Main Street
Creston, OH 44217
Phone: 330-435-6382
Fax: 330-435-4633
Email: nrcn_acker@tccsa.net

1. Prepares and distributes all regulations and such correspondences as NEDAB (hereinafter the Board) shall direct.

B. TREASURER OF THE NORTHEAST BOARD:

Al Lopez, Treasurer
648 Braceville – Robinson Rd
Newton Falls, OH 44444
Phone: 330-898-8851
Fax: 330-898-8488

1. Prepares and distributes all financial forms, other than those of the State Office, as required by the board.
2. Receive and approve all financial reports from the respective Tournament Manager. Upon approval, Treasurer shall return a copy to the Tournament Manager, along with a receipt for any profit or Board check to cover the deficit.
3. Prepare a composite financial report to include all sectional and district tournaments for which the Board is responsible and distribute these to the Board and Tournament Manager.

C. TOURNAMENT MANAGER – as named in contract

1. Adhere to the playing dates as established by the District Board.
2. Conduct a seeding and drawing meeting in accordance with the Regulations of the State and District Board.
3. Approve all expenditures, including number of personnel necessary to be employed to conduct a safe and fair contest, at each site.
 - a. Additional employee requirements may be dictated by the Board for some sports. Specific information to be included with Sport Specific regulations.
 - b. Each Tournament Manager is authorized to approve the hiring of people, who in his judgment, are necessary to conduct a safe and fair tournament.
 - c. *It is noted that the NEDAB expects each tournament manager to use his best judgment in approval of personnel and their fees in order to keep costs at a minimum.*
4. Assign all contracted officials to specific matches.
5. Maintain a checking account, depositing all receipts and paying all bills, including wages at all sites, by check.
6. Prepare a Financial Report submit to the Treasurer for approval.
7. TOURNAMENT MANAGERS FEES – Sectionals shall be a flat fee of \$150.00 plus \$4.00 per team entered. Districts: Flat fee of \$200.00.

II. SEEDING AND DRAWING

A. MEETING – Each Tournament Manager shall hold a Seeding and Drawing meeting with the coaches or their representative present.

1. Follow the verbal seeding procedure approved for Volleyball by the State Board.
2. Count all matches played previous to the drawing meeting.
3. Each tournament will seed all teams.

4. It is the policy of the NEDAB not to redraw tournament placements.
 5. Questions concerning seeding procedures must be raised at the time it happens.
 6. Final determination will be made by the Tournament Manager.
 7. If after a tournament drawing a team is withdrawn, that space on the bracket will become a bye.
 8. If a team is added after the tournament drawing the tournament manager would place the team on an appropriate bracket space at random.
 9. The final responsibility for interpreting OHSAA seeding and drawing procedures rests with the commissioner's office.
- B. BRACKETS** – OHSAA Tournament Brackets included in this packet must be used. HOME TEAM is top line, bottom line VISITORS. Bracket templates can be found on-line at <http://www.ohsaa.org/sports/brackets.xls>

III. FINANCIAL ITEMS AND REPORTS

- A. REPORT FORMS** – Financial forms will be sent directly to the Tournament Manager from the State Office. Financial Report Forms are also available online at: <http://www.ohsaa.org/financial/reports.htm>. Tournament Manager will prepare and submit to the District Treasurer a Financial Report which shows all expenditures. The Treasurer will review the report and return an approved copy along with a check to cover the deficit.
- B. DEFICIT OPERATION** – If a Tournament Manager finds that his tournament is operating at a deficit, pay game officials, and other personnel only. It is anticipated that game receipts will be sufficient to do this. Immediately following the conclusion of the tournament, send a Tournament Financial Report to the Treasurer for his approval and a Board check to cover the deficit will be sent to the Tournament Manager along with an approved copy of his report.
- C. TOURNAMENT PERSONNEL REPORT** – This is to be submitted to the Treasurer along with the Financial Report and must include every individual that receives payment for services. Total payment on the tournament personnel report must equal the SUB-TOTAL under services.
- D. TEAM PARTICIPANT FORM** – This form is to be returned to the State Office immediately. Do not hold or wait until you have completed your financial report. RETURN IMMEDIATELY.

IV. LATE ENTRIES / WITHDRAWALS

- A.** Schools have been assigned on the basis of information provided by the Association Office, and it is generally expected that there will be no more teams requesting admission. However, there is a provision for the Commissioner of the OHSAA to approve late entries for the tournament.
1. **LATE ENTRY REQUESTS** – Applications must submit a "Petition Letter of Entry" to the Commissioner, 4080 Roselea Place, Columbus, OH 43214 and will be accompanied by a fee of \$150.00. Once a decision is made according to OHSAA policy the District Board Secretary will be immediately notified.
 2. **WITHDRAWALS** – Applications must submit a "Petition Letter of Withdrawal" to the Commissioner, 4080 Roselea Place, Columbus, OH 43214 and will be accompanied by a fee of \$150.00. Once a decision is made according to OHSAA policy the District Board Secretary will be immediately notified.
 3. Tournament managers are **not** to handle late entry requests and may permit a team in the tournament only after being notified by the district board secretary.

V. SITES

- A. SITES** – Tournament sites are determined by NEDAB prior to season.
- B. SPECIAL EVENTS** – Managers should be aware of special events such as Homecoming, testing dates, etc. and work around such events when possible.
- C. PRACTICE ON SITE** – There will be NO PRACTICE SESSIONS permitted at any Sectional or District sites other than pre-game warm-up.

VI. OFFICIALS

- A. CONTRACTS** – Contracts have been issued through MyOHSAA by the Tournament Manager. In case an official cannot accept a game and an alternate is not available, the Tournament Manager shall get a substitute from the list.
- B. FEES**

1. Sectional Meets: Referee and Umpire - \$45.00 per match; Two line judges per match (Registered Officials will receive \$25.00 per match plus \$1.00 per mile, one way in excess of 50 miles; Non-registered officials will receive \$15.00 per match, no mileage)
2. District Meets: Referee and Umpire - \$55.00 per match; Two line judges per match (Registered Officials will receive \$25.00 per match plus \$1.00 per mile, one way in excess of 50 miles; Non-registered officials will receive \$15.00 per match, no mileage)

VII. ADMISSION

- A. **PRICES** – There will be no pre-sale tickets. Tickets at the gate will be \$4.00 for students and \$6.00 for adults for Sectionals and Districts.
- B. **TEAM PASSES** – Tournament Packets will include a PASS LIST which is to be used at all sessions. The official PASS LIST is to be certified by the administrative head of the school and will include typewritten names of all players, head coach, assistant coaches, manager(s) and the driver(s) transporting players.
- C. **SCOUTING PASSES** – MUST be previously arranged with the Tournament Manager. NO SCOUTING PASSES WILL BE ISSUED AT THE GATE.
- D. **PARKING** – NEDAB does not support parking fees assessed at District and Sectional tournament sites. If sites choose to provide fundraising opportunities to organizations a maximum charge of \$2.00 should be charged and it should be clearly posted who the benefactor is for fees collected. Where a parking fee is required by municipal agreement (and exceeds \$2.00) the NEDAB must be notified in writing of the arrangement prior to the start of the tournament.

VIII. MEDIA

- A. **RADIO** – A fee of \$50.00 shall be charged for the radio broadcast of any volleyball tournament game, Sectional or District, and no more than two (2) persons shall be allowed to enter admission free for any one station for this purpose. Arrangements for any radio broadcast shall be made with the Tournament Manager and the fee paid to him or to the Site Manager if he so designates.
- B. **TELEVISION** – All requests for television or cable television rights shall be directed to the District Secretary.
- C. **PRESS / PHOTOGRAPHERS** – Shall be granted free admission upon presentation of proper credentials at the pass gate for the purpose of reporting the event.

IX. EQUIPMENT

- A. **VOLLEYBALLS** – Each tournament site will be furnished with two volleyballs for their tournament.
- B. **OTHER EQUIPMENT / SUPPLIES** - If a Tournament Manager deems it necessary to have other equipment and/or supplies, he shall get the approval of the NEDAB before making any purchase requiring expenditure of funds. *The Tournament Manager shall make every effort to move such items as needed, from site to site to avoid duplicate of expenditures.*

X. AWARDS

- A. No awards for Sectionals
- B. District awards are purchased by the State Office and shipped to the District Manager. Upon receipt of awards verify accuracy and notify the State Office immediately of any damage or shortage.
- C. No other awards are to be given at either the Sectional or District Tournament.

XI. STATE INFORMATION: www.OHSAA.org Choose Sports link.